

# Announcement Request

Announcement Details:

Posting Start Date: \_\_\_\_\_

Posting Expiry Date: \_\_\_\_\_

Media	Requested	Posted	Removed	Notes
Monthly Leaflet				
Pastor Announcements				
Poster inside church				
Outside Sign				
Post on Website				
Post on FaceBook				

Requests need to be emailed to [media@calvarybaptistmidland.com](mailto:media@calvarybaptistmidland.com) 1 week in advance of desired go-live date.